

**Camp K Job Posting:  
Explorer Counsellor**

<b>Pre-Camp: May-June      Camp: July 1st-August 23rd</b>
<b>Pre-Camp :</b> <ul style="list-style-type: none"><li>- Get to Know You Pizza Night (Wednesday May 8th)</li><li>- 1 or 2 day Behavioural Management training in May (weekend) (dates TBD)</li><li>- BBQ Fundraiser (June 20th afternoon/evening)</li><li>- Mandatory Staff Training (June 21st - 23rd)</li><li>- Provide Vulnerable Sector Check upon hire</li><li>- Provide Complete Standard First Aid and CPR-C certification by June 27th.</li></ul>
<b>Camp (8 weeks):</b> <ul style="list-style-type: none"><li>- July 1st to August 23rd full time hours (43.75 hours)</li><li>- Camp will operate on July 1st</li><li>- Please note camp staff must be on site for the full 8 weeks of camp; time may be given off dependant on registration</li></ul>
<b>Hours of Work:</b> During the Camp season, be on-site from 7:50am to 5:00pm every day (Monday to Friday); additionally, Monday's start time is 7:30am, Tuesday's end time is 5:45pm. Weekend and evening hours may be required, based on programming needs.
<b>Work Locations:</b> Laurel Creek Conservation Area & St. Andrew's Presbyterian Church

**About Us**

Camp K is a quality summer day camp program for children 5-15, and provides one-on-one support for children with exceptionalities. We strive to foster a harmonious camp environment that enhances the camper experience by giving them the room to play, explore, grow and be their authentic selves in a safe space. We invite you to check out our website for information on our Critter and Explorer program here <http://www.campk.on.ca/critter> and <http://www.campk.on.ca/explorer>.

**Position Description**

Reporting to the Director, Assistant Director, and Explorer Coordinator, Camp K is seeking four Explorer Counsellors to help us plan, lead and participate in Camp programming. Counsellors are responsible for providing a safe, fulfilling and purposeful experience to our Explorer campers ages 10 to 13, of all backgrounds, genders and abilities. These positions will supervise campers, lead programming and assist with pre-camp activities.

**Responsibilities:**

- Become familiar with and obey all Camp policies and procedures
- Programming implementation (crafts, games, activities, etc.)
- Provide supervision and ensure safety of all campers
- Immediately report all camper, staff, and parent issues to Program Coordinator and Director
- Work in cooperation with Co-Counsellors to develop programming for Counsellor-Planned-Time (CPT), implement daily Camp schedules, modify plans to meet the needs of all campers, and participate in age-appropriate, fun, and enriching Camp activities
- Role model good behaviour for campers (including teamwork, listening, responsibility and initiative)
- Offer support to other staff members and mentorship to Leaders in Training and Junior Counselors
- Assist with the integration of Inclusion staff and private inclusion support workers
- Attend all staff meetings (Monday at 7:30am and Tuesday until 5:45pm)
- Required to work campout (one night overnight camping trip for the Explorer camp)
- Perform all other duties as assigned
- Provide first aid as needed

**Required Knowledge and Skills:**

- Experience working or volunteering with children and youth, aged 10-13 years old
- Prior summer camp experience is considered an asset
- Demonstrate a high level of professionalism, leadership, and dynamic facilitation skills
- Team leader with strong organizational, communication, problem-solving and conflict resolution skills
- Knowledge in effective behaviour management techniques is considered an asset
- Basic swimming ability is required
- Comfortable working in a high-paced, active and outdoor camp environment
- Experience with canoeing, archery, camping/outdoor skills, arts considered an asset

**Qualifications/Work Requirements:**

- Standard First Aid/CPR-C (or willing to obtain as a condition of hiring)
- A Vulnerable Sector Check (VSC) that is current (within six months of Camp's start date) will be required upon hire
- Must be 17 years of age by the end of this year
- Must have reliable transportation; Responsible for providing own transportation to and from work location (e.g., car, bike, walk, bus, etc.)
- Must be prepared to work flexible hours, including weekday evenings as required
- Attend all mandatory training and pre-camp events

*All applicants are thanked for their interest in this position however, only those selected for an interview will be contacted. Should you require any accommodations during the recruitment process please contact Human Resources at [human.resources@standrewskw.com](mailto:human.resources@standrewskw.com) or the St. Andrew's Presbyterian Church office by phone at 519-578-4430, or the camp director at [campdirector@campk.on.ca](mailto:campdirector@campk.on.ca).*